

# Illinois Environmental Protection Agency

## Compost Forms

### 1. General Application for Permit (LPC-PA1)

Most applications will only require one or two forms be used, however, in some instances, more may be necessary. **In all cases, (except for the composting of landscape waste only) it will be necessary to complete the General Application for Permit (LPC-PA1).** It is important that this form be filled out with other applications since it readily identifies the type of application, facility and waste. This will insure proper administrative processing. This form also identifies many completeness requirements. This will enable the Illinois EPA to quickly identify whether the application can be processed, or whether the applicant has to submit additional information. Finally, since applicant signature requirements have been included, this will be the only form that is necessary for many supplemental applications. None of the forms below are intended to be used for RCRA, Subtitle C permitting. A discussion of many of the forms is presented below.

### 2. Landfill Development (LPC-PA2)

To be used for the initial development of a landfill, a major expansion that is beyond the boundaries of areas previously approved on a development permit or for major revisions (i.e., gas collection, leachate collection, etc.) that may impact the development permit. Other modifications to existing facilities would only require a significant modification to the existing permit and use of the General Form (LPC-PA1) with the notification form (LPC-PA16).

### 3. Application for a Solid Waste Management Permit to Develop Treatment and/or Storage Facilities (LPC-PA3).

Persons requesting a permit to develop a new solid waste treatment, storage, incineration, recycling, or land treatment site or requesting a permit for the first time for such a facility should use this application form. Facilities that are expanding, or adding new units (i.e., new storage area, new treatment units, etc.) should utilize this application. When application is made for these types of activities (expansions, etc.) the applicant should address each area with respect to the original application to see whether changes are necessary. If no changes are necessary, that fact should be so indicated. For example, if a new storage area is proposed, it may not be necessary to change waste analyses or waste characterization plans, but the contingency and closure plans would have to be changed. Applicants should not use the form if they are not expanding, but rather only making modification to existing facilities. In this case, the general application form (LPC-PA1) is the only form needed for a supplemental permit.

### 4. Application for Operating Permit (LPC-PA4)

This form is to be used when requesting permission to operate under a previously approved permit. If other changes are to be made to the facility a supplemental request must also be made, and a waiver to the 45 day review period given. If any certifications, reports, test results etc., are required by the development permit prior to operation these must accompany the operating permit (OP) application.

### 5. Supplemental or Significant Modification Permit Applications

An application of this type need generally include the General Form (LPC-PA1). Any changes to a previously permitted facility which do not involve expansion, significant changes to the development permit or additions of new forms of waste management (e.g., like adding an incinerator at a landfill) are considered supplemental or significant modification for landfill regulated under Parts 810 through 814 but still require a thorough explanation, supplemented by plans and specifications as necessary.

### 6. Application for Permit -- Non-Special Municipal Waste Storage/Transfer Station (LPC-PA5)

This form is to be used by persons requesting a permit to develop a general municipal refuse waste handling facility. This form is only for the storage or transfer of non-special general refuse. For special waste storage or transfer stations use LPC-PA3. Form LPC-PA5 applies to new sites as well as adding this type of operation to an existing site. Minor changes to an existing facility need only follow the procedures for a supplemental permit.

7. Application for a permit to Develop a Composting Facility -- (LPC-PA6)  
Persons requesting a permit to develop a site for the composting of materials other than landscape waste only should use this form. Applicants wishing to compost landscape waste only should use form LPC-PA12. Form LPC-PA1 should accompany LPC-PA6.
8. Application for the Transfer of Solid Waste Permits (LPC-PA7)  
This form is to be used when the owner or operator of any existing permitted facility wishes to transfer ownership or the right to operate to another entity. Sale or transfer of the stock of a corporation does not require a permit transfer, however, the Agency must be notified of the sale or transfer of stock which changes the controlling interest of the facility. The General Form (LPC-PA1) must accompany the Permit Transfer form (LPC-PA7).
9. Siting Certification (LPC-PA8)  
This form is to be used to demonstrate compliance with the siting requirements of the Act for new pollution control facilities. Failure to submit this form when required is cause for an application to be deemed incomplete or denied.
10. Signatures of All Beneficiaries of a Land Trust (LPC-PA9)  
This form is to be used by solid waste disposal facilities to demonstrate compliance with Sec. 22.19(b) of the Act.
11. Request for Authorization to Deposit Hazardous Waste under Section 39(H) of the Act (LPC-PA10)  
For use by hazardous waste generators proposing to land dispose their waste. It is not necessary that LPC-PA1 accompany this form since it will normally be attached to a supplemental waste stream application.
12. Closure Plans and Post-Closure Care Plans (LPC-PA-11)  
Any facility which is required to have a closure plan or post-closure care plan as well as any modification or supplemental permit request which results in a change or update to an existing closure or post-closure care plan should use this form. This form is to be used for a closed landfill under 35 IAC 807.
13. Landscape Waste Composting (LPC-PA12)  
This form is to be used by persons requesting a permit to compost landscape waste in accordance with Sec. 39M of the Act (HB 3800). Siting pursuant to Sec. 39.2 of the Act will not be required in this case. Persons wishing to compost other wastes may use form LPC-PA6 but they will be subject to siting, and will have to submit other information as determined by the Agency. Applicants should contact the Agency prior to preparing their application for assistance if necessary.
14. Application for a Permit to Develop a Used Oil Storage Facility (LPC-PA13)  
This form may be used only if the site operator accepts used oil from individuals who have drained the used oil from vehicles which they own or lease. Form LPC-PA1 must accompany this form.
15. Notice of Application for Permit to Manage Waste (LPC-PA16)  
This form must be completed by the applicant and forwarded to the appropriate officials for each permit request submitted. **FAILURE TO DO THIS WILL RESULT IN THE REJECTION OF THE APPLICATION.** Refer to instructions for LPC-PA16. A list of officials can be obtained by calling the Solid Waste Unit log clerk at 217/524-3300.
16. Application for a Potentially Infectious Medical Waste (PIMW) Management Permit to Develop Treatment and/or Storage-Transfer Facilities (LPC-PA17). This form is to be used when requesting a permit to develop a new PIMW facility or requesting a permit for the first time for a PIMW facility. Applicants should not use the form if they are not expanding, but rather only making modifications to existing facilities. In this case the standard application for supplemental permit should be used (LPC-PA1).